

19 December 2011

MINUTES of the Meeting of the Support Services Committee held in the Council Chamber, Town Hall, Carrickfergus, on **MONDAY** the **NINETEENTH** day of **DECEMBER** 2011, at the hour of **7.45** o'clock pm pursuant to the Acting Town Clerk's summons calling the Meeting, the following Members were present:

Alderman M Beattie, Chairperson Presiding

Aldermen: C J Brown J McClurg

Councillors: W Ashe T R L Clements I E Day
D Emerson E Ferguson W S Hamilton
D W Hilditch L McClurg B McKnight
J Stewart

Apologies for non-attendance were received on behalf of Councillors Johnston and Wilson.

The following Officials were in attendance:-

Mr I Eagleson Director of Support Services
Miss A Beacom Senior Committee Clerk

SS.58/11
(C.356/11)

Accounts for Payment

Members had been circulated with copy Treasurer's Report dated 19 December 2011, which was recommended be authorised for payment.

It was Proposed by Councillor Clements, Seconded by Councillor Day, that payment orders be issued as follows:-

Cheque Amount	£	43,793.37
Bacs	£	<u>137,924.01</u>
	£	181,717.38

On the Proposal being put to the meeting, 12 Members voted in favour with none against and 1 Member not voting.

The Chairperson declared the Proposal carried.

SS.59/11
(SS.53/11)

Finance Monitoring Sub-Committee – Minutes

Members had been circulated with copy Minutes of the Finance Monitoring Sub-Committee meeting held on 14 October 2011, for adoption. These Minutes had been agreed at the subsequent meeting of 18 November 2011 as being an accurate record of the business.

It was Proposed by Councillor Emerson, Seconded by Councillor Day, & AGREED to recommend that the Minutes be adopted.

CORRESPONDENCE

SS.60/11

Housing Rights Service – Annual Report 2011

Members had been circulated with copy e-mail correspondence from the Housing Rights Service, advising of the publication of its Annual Report. The Report could be viewed at http://www.housingrights.org.uk/annual_report_2011/ or a hard copy could be requested from Support Services via the Office Manager.

Noted.

SS.61/11

Labour Relations Agency – Annual Report 2011

Members had been circulated with copy e-mail correspondence from the Labour Relations Agency, advising of the publication of its Annual Report. The Report could be viewed at http://www.lra.org.uk/index/agency_publications-2/corporate_matters-3/annual_reports_and_accounts-2/annual_report_and_accounts_2010_-_2011.htm or a hard copy could be requested from Support Services via the Office Manager.

Noted.

SS.62/11

Phased Return to Work – Draft Policy

Members had been circulated with copy draft Policy on Phased Return to Work. The Policy had been presented to the Staffing Sub-Committee and equality screened by the Council's Equality Officer without amendment. It had also been submitted for consultation with local Trade Union representatives.

Subject to the outcome of consultation, it was recommended that the Policy be adopted by Council.

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In reply to Alderman J McClurg, the Director confirmed that after the consultation period, any amendments would be reported back to Members.

It was Proposed by Councillor Hilditch, Seconded by Alderman Brown, & AGREED to recommend accordingly.

CONCLUSION OF MEETING

The meeting terminated at 7.48 pm, when those Members present were as listed on page 1.